School Booking Form
2014 Theatre Shows Program

Please complete the below booking form:

School name: ____________________________
Contact teacher: _________________________
Email: _________________________________
Postal address: __________________________
Phone: __________________ Fax: ___________ ABN: ___________________
Mobile (required in case we need to contact you on the performance day): ___________________
Accounts/finance contact: ____________________________
Email address of accounts/finance contact: ________________________________

Would you prefer invoices to be sent via email [ ] or fax [ ] (please tick)

How did you hear about this play [ ] Post [ ] Email [ ] Website [ ] Drama QLD [ ] Other

Please enter the details of the show/s you would like to attend

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<th>SHOW</th>
<th>DATE</th>
<th>TIME</th>
<th>NO. STUDENTS</th>
<th>NO. TEACHERS*</th>
<th>STUDENT TICKET PRICE</th>
<th>TOTAL COST</th>
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* One supervisor per 20 students is permitted free. Extras will be charged at student ticket price.

TERMS AND CONDITIONS
Upon receipt of your booking form, the number of tickets you have requested will put be on hold. Confirmation of numbers is required 5 weeks prior to the performance date (Confirmation of Numbers deadline). We will then invoice you for the full amount which is payable within 21 days of the date of invoice (i.e approx. 2 weeks prior to performance date). No refunds or adjustments can be made after the Confirmation of Numbers deadline. Bookings made less than 5 weeks prior to the performance date will be treated as confirmed numbers and invoiced in full immediately, with a shortened period for payment. Payment may be made cheque, credit card or by direct deposit. Gardens Theatre reserves the right to cancel bookings that have not been paid in full on week prior to performance date.

[ ] I have read and understand the terms and conditions for School Group bookings

Signature ____________________________ Date ________________

Please return the completed form to Gardens Theatre:
Post QUT Gardens Theatre
2 George Street
Brisbane QLD 4000
Fax 07 3138 4462
Email gardenstix@qut.edu.au