School Booking Form
2013 Theatre Shows Program

Please complete the below booking form:

School name: ___________________________________________________________
Contact teacher: _________________________________________________________
Email: __________________________________________________________________
Postal address: ___________________________________________________________
Phone: ___________________ Fax: ___________________ ABN: ___________________
Mobile (required in case we need to contact you on the performance day): ___________________
Accounts/finance contact: _________________________________________________
Email address of accounts/finance contact: __________________________________

Would you prefer invoices to be sent via email [ ] or fax [ ] (please tick)

How did you hear about this play [ ] Post  [ ] Email  [ ] Website  [ ] Drama QLD  [ ] Other

Please enter the details of the show/s you would like to attend

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<th>SHOW</th>
<th>DATE</th>
<th>TIME</th>
<th>NO. STUDENTS</th>
<th>NO. TEACHERS*</th>
<th>STUDENT TICKET PRICE</th>
<th>TOTAL COST</th>
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TRANSACTION FEE + $3.30

TOTAL AMOUNT DUE $________________________

* One supervisor per 20 students is permitted free. Extras will be charged at student ticket price.

Please return the completed form to Gardens Theatre:

Post     QUT Gardens Theatre
         2 George Street
         Brisbane QLD 4000
Fax      07 3138 4462

Important: Upon receipt of your booking form, the number of tickets you have requested will be put on hold. Confirmation of numbers is required 4 weeks prior to the performance (Confirmation of Numbers Deadline). We will then invoice you for the full amount which is payable within 21 days of date of invoice (i.e. one week before the performance). No refunds or adjustments can be made after the Confirmation of Numbers Deadline. Bookings made after the Confirmation of Numbers Deadline will be invoiced in full immediately and will have a shortened period for payment. Payment can be made by cheque.